

Association of Landowners of Port Royal Plantation, Inc.
BOARD OF DIRECTORS MEETING MINUTES
Wednesday, June 17, 2020 • Zoom Teleconference Video

Called to order at 1:36 pm by President Don Blank

BOARD MEMBERS PRESENT:

- | | |
|--------------------------------|----------------------|
| 1. Don Blank, President | 7. Marshall Fletcher |
| 2. Carl Nelson, Vice President | 8. John Simpson |
| 3. Robert Turner, Treasurer | 9. Eli Roth |
| 4. Kaye Black, Secretary | 10. Steven Sigalow |
| 5. Roger Briney | 11. Risa Prince |
| 6. Robert McClune | 12. Kelly Elliott |

APPROVAL OF May 20, 2020 MEETING MINUTES:

MOTION: Approve the May 20, 2020 meeting minutes with two revisions in committee reports.

MOTION BY: Roger Briney **SECONDED BY:** Robert Turner

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

COMMITTEE REPORTS:

1. Strategic Planning Task Force

Lance Pyle summarized the progress and upcoming actions of the Task Force.

2. Finance Committee

Robert Turner summarized the Finance Committee report.

3. Nominating Committee

Marshall Fletcher summarized the report provided in the Board packet. No applications for the 2021 Board of Directors have been received to date. The deadline for submitting applications is July 6, 2020.

FINANCIAL REPORT:

Robert Turner summarized the May 2020 financial reports.

MOTION TO: Approve the May 2020 financial report.

MOTION BY: Marshall Fletcher **SECONDED BY:** Roger Briney

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

MANAGERS REPORT:

Lance Pyle summarized the written report provided in the Board packet.

NEW BUSINESS:

1. Reschedule December 2020 Board Meeting

MOTION TO: Reschedule the December 9, 2020 Board meeting to December 2, 2020.

MOTION BY: Risa Prince **SECONDED BY:** Carl Nelson

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

2. Tennis Court and Pickleball Proposal

Lance Pyle summarized the Tennis Court and Pickleball proposal provided in the Board Packet.

3. Beach House Reopening Guidelines

MOTION TO: Authorize Staff to open the Beach House on or after July 6, 2020 under the Temporary Beach House Restrictions for Communicable Diseases including COVID-19.

MOTION BY: Kaye Black **SECONDED BY:** Roger Briney

Vote: 10 approved and 2 opposed

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

4. Asset Capitalization Policy

MOTION TO: Approve the Asset Capitalization Policy proposed by the Finance Committee.

MOTION BY: Steven Sigalow **SECONDED BY:** Marshall Fletcher

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

5. Legal Name of Association

MOTION TO: Authorize Lance Pyle and Don Blank to engage the Association's attorney to provide a letter of opinion on the legal process and cost that would be required to change the name of the Association for presentation to the Directors no later than the August 2020 Board meeting.

MOTION BY: Risa Prince **SECONDED BY:** Carl Nelson

Vote: 8 approved, 2 opposed and 1 abstention.

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

Adjourn Meeting:

MOTION TO: Adjourn the meeting.

MOTION BY: Risa Prince **SECONDED BY:** Marshall Fletcher

APPROVED: X **NOT APPROVED:** **TABLED:** **DIED:**

MEETING ADJOURNED AT 4:51 pm

ADDENDUM TO 06/17/20 BOARD MEETING MINUTES:

OPEN FORUM ITEMS PRESENTED BY LANDOWNERS FOR BOARD CONSIDERATION

1. Todd Elliott – Legal Name of Association
2. Lisa D'Arienzo – Legal Name of Association

DIRECTIVES MADE BY THE BOARD

1. Lance Pyle will provide the Board with a comparative analysis of the 2018 audit report and the 2019 adjusted audit report when it becomes available.
2. Lance Pyle will work with Rob Wilkinson to develop policy and procedures for enforcing the Temporary Beach House Restrictions in anticipation of reopening when the time is right.
3. Lance Pyle will redraw the tennis court proposal including the 6 new pickleball courts but not showing future development ideas. It will be published in the Trident to solicit Landowner feedback.

ITEMS FOR NEXT MEETING'S AGENDA

1. Tennis Court and Pickleball Proposal
2. Legal Name of the Association