

Association of Landowners of Port Royal Plantation, Inc.
BOARD OF DIRECTORS MINUTES
Wednesday, January 19, 2022 • Beach House and Zoom Teleconference Video

Called to order at 1:34 pm by President Carl Nelson

BOARD MEMBERS PRESENT:

- | | |
|--------------------------------|-----------------------|
| 1. Carl Nelson, President | 7. Clifford Kenneck |
| 2. Mark Prince, Vice President | 8. Tom Korzik |
| 3. Robert Turner, Treasurer | 9. Martha Lake |
| 4. Kelly Elliott, Secretary | 10. Robert McClune |
| 5. Robert DeRose | 11. Bernie McGarrigle |
| 6. Terry Herron | 12. Steven Sigalow |

OPEN FORUM: 3 minutes

QUORUM CERTIFIED – Kelly Elliott, Secretary

PAB Hearing

23 Audubon- Appeal PAB Decision regarding violations

President Carl Nelson stated that the PAB Hearing would be held on a later date.

APPROVAL OF DECEMBER 1, 2021 BOARD MEETING MINUTES:

MOTION: Approve the December 1, 2021 Board Meeting minutes

MOTION BY: Robert McClune SECONDED BY: Robert Turner

Vote: 11 approved, 0 opposed

APPROVED: X NOT APPROVED: TABLED: DIED:

COMMITTEE REPORTS:

1. Safety & Security Committee

Robert McClune gave a summary of the report and made corrections to the final formatting of the document. He stated that Lance had joined the committee until a replacement for Eric Standridge could be found, former Board Member Eli Roth joined the committee, and Suzanne Smith joined the committee since she represents a group affected by the unauthorized access. He then opened discussion on the recommendations. After discussion, Robert McClune said they would present another report about technology in the following Board Meeting and present motions then.

2. Community Relations Committee

Terry Herron gave a summary of the CRC Report. He also stated that he would be open to another Board Member joining the group. He asked that landowners tune in to the workshop on the Mid-Island Park on February 8. Lance also requested that Administration post the CRC report online on the Port Royal website.

FINANCIAL REPORT:

1. Financial Report

Robert Turner referenced the November and December 2021 financial reports provided in the board packet.

MOTION TO: Approve the November 2021 and December 2021 financial reports.

MOTION BY: Terry Herron SECONDED BY: Mark Prince

Vote: 11 approved, 0 opposed

APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____

2. Finance Committee Report/Recommendations

Robert Turner then summarized the Finance Committee Report/Recommendations. He recommended having 3 months reserve in the Operation Funds.

MOTION TO: Retain the Surplus in the Operating Fund.

MOTION BY: Robert Turner SECONDED BY: Tom Korzik

Vote: 11 approved, 0 opposed

APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____

3. Asset Replacement Reserve

He also gave an update to the Asset Replacement Reserve and opened the floor for comments.

MOTION TO: Approve and adopt the Asset Replacement Reserve Study.

MOTION BY: Robert McClune SECONDED BY: Bernie McGarrigle

Vote: 11 approved, 0 opposed

APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____

MANAGERS REPORT:

Lance Pyle summarized the written report provided in the board packet.

UNFINISHED BUSINESS:

1. Document Retention Policy

Lance Pyle informed the Board that he contacted IT to see how information could be stored at a second offsite hard drive, and the cost would be approximately \$1,000 per year.

(Terry Herron left the meeting early)

MOTION: Approve the Document Retention Policy.

MOTION BY: Steven Sigalow SECONDED BY: Robert McClune

Vote: 10 approved, 0 opposed

APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____

